

**NORBECK HILLS HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
JULY 21, 2005**

(As Amended and Approved at the August 18, 2005 Board of Directors Meeting)

Board of Directors present: Barbara Beccles
Av Wofsey
Ellsworth Romer
Folly Kuevey.

Board members absent: Eva Tax

Others present: Ravi Parkie, Management Agent
Ruchita Patel, Management Agent
Jeff Chavis
Mrs. Jeff Chavis
Karen Vanduser

Call to Order

The Board meeting was called to order at 9:35 pm.

Board Officers

Ellsworth Romer moved to elect Barbara Beccles as President and Av Wofsey as Vice President. The motion was seconded by Av Wofsey and passed unanimously.

Barbara Beccles moved to elect Ellsworth Romer as Board Treasurer and Folly Kuevey as Member at Large. The motion was seconded by Av Wofsey and passed unanimously.

Ellsworth Romer moved to table an election for Board Secretary until the August meeting. The motion was seconded by Barbara Beccles and passed unanimously.

Committee Elections

Ellsworth Romer moved to appoint Folly Kuevey as Chair of the Finance Committee. The motion was seconded by Av Wofsey and passed unanimously.

The Board's consensus was to appoint Ingrid Romer as the Primary Representative to GOCA.

Barbara Beccles stated that she would ask Alfred Goldman if he would be willing to chair the Street Captains Committee.

Ellsworth Romer moved to appoint Jeff Chavis as chair of the Sub-Committee to review the Architectural Guidelines. The motion was seconded by Folly Kuevey and passed unanimously.

Asphalt and Concrete Repair

Barbara Beccles moved to approve the contract from Dominion Paving for a total cost of \$22,447.00 to do the following work:

- Crack seal 12,150 linear feet of pavement
- Patch 340 square yards of asphalt
- Repaint all pavement markings

All funds will be taken from the operating account. The motion was seconded by Av Wofsey and passed unanimously.

Barbara Beccles moved to award a contract to PCM Services to repair the path leading from Longview Lane to Fishermans Court and from Jenner Court to Sandy Knoll Drive for a total cost of \$3,675, with funds to be taken from reserves. The motion was seconded by Ellsworth Romer and was passed unanimously.

Tree Pruning

Ravi Parkie advised that he will email to the Board quotes to trim back two trees from a house per previous discussions.

Code of Ethics

Av Wofsey volunteered to prepare a “Code of Ethics” to govern the Board’s conduct.

Adjournment

The Board of Directors meeting was adjourned at 10:00 pm.

Submitted by Ruchita Patel, The Management Group Associates

NH: I.L.L.6, I.L.L.6C

RP/jb

NH/Minutes/Meeting Minutes – 07.05